

minutes

Commercial Building			
5.14.2015		12:35 pm	Architecture room
Meeting called by	Carlisle		
Type of meeting	Planning and organizing		
Facilitator	Sayor		
Note taker	Hamida, Najnin, Sayor		
Timekeeper	Chris		
Attendees	Hamida, Najnin, Sayor, Chris		
General Overview			
30 mins	Hamida Chumpa		
Discussion	Create a general overview of what we will be doing in this project. Describe what commercial building is and what are we trying to achieve in this project.		
Conclusions	Commercial building is A commercial building is a building that is used for commercial use. Types can include office buildings, warehouses, or retail. We are trying to make such a commercial building in this project		
Action Items		Person Responsible	Deadline
Research about commercial building		Hamida Chumpa	By end of pd.
Create a general overview		Hamida Chumpa	By end of pd.
Create proposals			
45 mins	Sayor, Najnin, Chris		
Discussion	We want to make this Library a multi-purpose building for mainly educational and also allow gathering spaces for community betterment.		
Conclusions	We have made the proposals for the library and it includes all the facilities and designs that a library must have.		
Action Items		Person Responsible	Deadline
Create proposal		Sayor, Najnin, Chris	By end of pd.
Start making Bubble Diagram			
20 mins	Sayor, Najnin, Chris, Hamida		
Discussion	We have to make a bubble diagram, which includes all our proposals, and properly represent what we want our library to look like. We will start by hand drawing it and then put the final on Google drawings.		
Conclusions	We have discussed what we want our library to look like and drew it out on paper. We have all come to an agreement on what the sketch should be like. Next class we will start drawing it on Google drawings.		
Action Items		Person Responsible	Deadline
Discuss, plan, and sketch, the bubble diagram on paper		Najnin, Sayor, Hamida	By end of pd.
Make bubble diagram on Google drawings		Chris	May 20 th